



## CHANGE OF FACULTY ADVISOR REQUEST FORM

### **To change your advisor follow these three steps:**

1. Select a faculty advisor (non-major advisors must be College Faculty; major advisors must be approved by the major department to advise)
2. After meeting with him or her, complete the form below
3. Return the form to Garrett Hall

### **To be Completed by the Student**

Student's Name \_\_\_\_\_

University ID \_\_\_\_\_

First-Year Residence Hall at U.Va. \_\_\_\_\_ OR

Check one: Casteen Scholar  Echols Scholar  Student Athlete  Transfer Student

### **To be Completed by the Faculty Advisor**

I agree to serve as the academic advisor for the above student.

Name \_\_\_\_\_

Department \_\_\_\_\_

Faculty ID \_\_\_\_\_

E-mail Address \_\_\_\_\_

Faculty Signature \_\_\_\_\_

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*Office use only*

New Advisor Entered \_\_\_\_\_  
(Be sure to associate new advisor  
with correct program plan)

Date Entered \_\_\_\_\_  
(month) (date) (year)

